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**STATE OF DELAWARE**  
**COUNCIL ON REAL ESTATE APPRAISERS**

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PUBLIC MEETING MINUTES:	<b>COUNCIL ON REAL ESTATE APPRAISERS</b>
MEETING DATE AND TIME:	<b>Tuesday, February 21, 2017 at 9:30 a.m.</b>
PLACE:	<b>Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904</b>
MINUTES FOR APPROVAL:	<b>March 21, 2017</b>

**MEMBERS PRESENT**

Douglas Nickel, Professional Member, Chair  
Earl Timmons, Professional Member, Vice-Chair  
Lynn Baker, Professional Member, Chair  
Christopher Schneider, Professional Member  
Mark Rainford, Public Member (arrived at 9:37 a.m.)

**MEMBERS ABSENT**

Georgianna Trietley, Professional Member  
Kevin Gillis, Banking Member  
Patricia Ennis, Public Member  
Denise Stokes, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Witte, Administrative Specialist II  
Kevin Maloney, Deputy Attorney General

**OTHERS PRESENT**

Doug Sensabaugh  
Beverly Wilson

**CALL TO ORDER**

Mr. Nickel called the meeting to order at 9:40 a.m.

## **REVIEW OF MINUTES**

A motion was made by Mr. Baker, seconded by Mr. Timmons, to approve the minutes from the January 26, 2017 meeting as presented. The motion was unanimously carried.

## **UNFINISHED BUSINESS**

### **Sign Final Orders**

The Council signed the final orders for the recommendations from the Chief Hearing Officer voted on at the January 26, 2017 meeting.

## **NEW BUSINESS**

### **Review of Continuing Education Activities**

After review, a motion was made by Mr. Timmons, seconded by Mr. Baker, to approve the continuing education activities as follows:

#### **McKissock, LLC**

That's a Violation: Appraisal Standards in the Real World, 3 hours CE (classroom)  
Appraising REO Properties, 4 hours CE (classroom)  
Issues in Appraiser Liability – Live Webinar, 4 hours CE (online)  
Appraisal of REO and Foreclosure Properties, 7 hours CE (online)  
Recognizing Mortgage Fraud and It's Effects – Live Webinar, 4 hours (online)  
Adjustment Support for Residential Appraisers – Live Webinar, 4 hours (online)

#### **Philadelphia Metro. Chapter of the Appraisal Institute**

3<sup>rd</sup> Annual Real Estate Trends Seminar, 7 hours CE (classroom)

#### **The Counselors of Real Estate-Delaware Valley Chapter**

Real Estate Symposium 2017, 7 hours CE (classroom)

#### **ACEI dba Calypso Continuing Education**

Appraising Energy Efficient Residential Properties, 8 hours CE (online)

#### **Hondros College of Business**

Covering all the Bases in Residential Reporting, 7 hours CE (online)  
2016-2017 7-hour USPAP Update Course, 7 hours CE (online)  
Appraisal Review of Residential Properties, 7 hours CE (online)  
Property and Valuation Analysis for FHA, 7 hours CE (online)  
Methodology and Applications of Sales Comparison, 7 hours CE (online)  
Green in Residences and Appraisals, 7 hours CE (online)  
FHA and VA Today, 7 hours CE (online)  
Defensible Appraising, 7 hours CE (online)  
Better to Be Safe Than Sorry, 7 hours CE (online)  
Basic Construction Review, 7 hours CE (online)

#### **Beach Appraisal Seminars**

Appraisal Review, 7 hours CE (classroom)

### The Advanced Assessors School

Fundamentals of Real Property Appraisal – IAAO Course 101, 33.5 hours QE (classroom)

The motion was unanimously carried.

### Review of Certified Residential Real Property Appraiser Applications

After review, a motion was made by Mr. Nickel, seconded by Mr. Schneider, to approve the certified residential real property appraiser application of Sean Howley. The motion was unanimously carried.

### Review of Certified General Real Estate Appraiser Applications

After review, a motion was made by Mr. Rainford, seconded by Mr. Timmons, to table the certified general real estate appraiser application of Michael Thompson for submission of an acceptable explanation of response to application question #12. The motion was unanimously carried.

After review, a motion was made by Mr. Rainford, seconded by Mr. Timmons, to table the certified general real estate appraiser application of Nicole Carr for submission of an acceptable explanation of response to application question #12. The motion was unanimously carried.

### Ratify Temporary Practice Permit Applications

A motion was made by Mr. Timmons, seconded by Mr. Schneider, to approve the ratification of temporary practice permits of Linda Atkinson, John Carduner, Patrick Craig, Christopher Keegan and Howard Kincer. The motion was unanimously carried.

### Ratify Certified Residential Real Estate Appraiser Applications

A motion was made by Mr. Baker, seconded by Mr. Schneider, to approve the ratification of the certified residential real estate appraiser application of Eugene Soda. The motion was carried by Mr. Nickel and Mr. Rainford. Mr. Timmons abstained.

### Ratify Certified General Real Estate Appraiser Applications

A motion was made by Mr. Nickel, seconded by Mr. Baker, to approve the ratification of the certified general real estate appraiser application of Giovanni Provenzano. The motion was unanimously carried.

### Discussion on Amendments to the Council's Rules and Regulations

After a brief discussion, the Council agreed that they would like a limit of three temporary practice permits per individual per year.

The Council inquired on the usage of a bolded font for the continuing education requirement in the rules and regulations in an attempt to make the requirement more noticeable for licensees.

Mr. Maloney stated that in addition to the changes discussed at today's meeting, he will also incorporate the clean-up of the list of crimes substantially similar to the profession.

A motion was made by Mr. Baker, seconded by Mr. Schneider, to approve the proposed changes as discussed and move forward with a public hearing in May 2017. The motion was unanimously carried.

### **CORRESPONDENCE**

Mr. Nickel along with the Division of Professional Regulation received the ASC Preliminary Compliance Review of the Delaware Appraiser Regulatory Program the beginning of February. Mr. Nickel stated that aside from one minor item, Delaware received a very good report.

### **OTHER BUSINESS BEFORE THE COUNCIL**

There was no other business before the Council.

### **PUBLIC COMMENT**

Beverly Wilson approached the Council with some suggestive language for Delaware's continuing education requirement that she found in rules and regulations for the Maryland Commission. She noted that it is stated several times throughout Maryland's rules that their continuing education be completed prior to the renewal of licenses.

After a brief discussion on the current rules and regulations regarding the continuing education requirement and new language that was introduced through the discussion with Ms. Wilson, Mr. Maloney will prepare a draft for the Council to review at the March meeting.

### **NEXT MEETING**

The next meeting will be March 21, 2017 at 9:30 a.m. in Conference Room A.

### **ADJOURNMENT**

There being no further business, a motion was made by Mr. Timmons, seconded by Mr. Baker, to adjourn the meeting at 10:45 a.m. The motion unanimously carried.

Respectfully submitted,

*Jennifer L. Witte*

Administrative Specialist II